State of Minnesota

# Department of Education LIBRARY NOTES AND NEWS

Volume 7, No. 11.

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Quarterly

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JULIUS BORAAS, Northfield, President. T. E. CASHMAN, Owatonna. W. D. WILLARD, Mankato.

MRS. R. D. MUSSER, Little Falls.

J. W. HUNT, Duluth.

JAMES M. McCONNELL, Commissioner of Education, Secretary and Executive Officer of the Board.

CLARA F. BALDWIN, Director of Libraries.

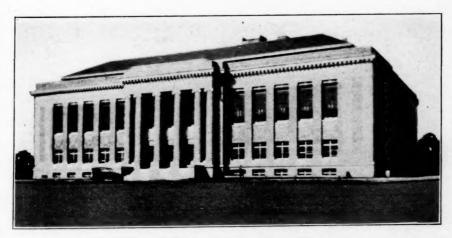
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New Library Building, University of Minnesota

# Minnesota Library Association

# ANNUAL MEETING UNIVERSITY OF MINNESOTA

September 24-26

# Program

Subject: Adult Education

#### WEDNESDAY, SEPTEMBER 24

Dinner at Men's Union Ball Room. Speaker (to be provided). Inspection of new library building and reception by Twin City Library

### THURSDAY, SEPTEMBER 25

- Business session. 9:00 a. ni. Committee reports.
- 10:00 a. m. Problem of adult education.
- Webster Wheelock, President, M. L. A. State resources for adult education:
  - University extension-Richard R. Price, Director. Hill Reference Library, Joseph Gilpin Pyle, Librarian. State Traveling Library, Clara F. Baldwin, Library Director, State Department of Education.
- 2:00 p. m. Section Meetings: Small libraries section. Miss Ethel McCubrey, Moorhead, in charge.
  - Catalog section. Mrs. J. T. Jennings, St. Paul Public Library, in charge.
  - College libraries section.
    Mr. Harold Russell, University Library, in charge. High School Libraries section (meeting with College libraries section).
- 6:30 p. m. Dinner at Agricultural College. President Coffman, Speaker.

#### FRIDAY, SEPTEMBER 26

- 9:00 a. m. Business session. Election of officers.
- 9:30 a. m. Books in adult education.
  - Editions. Mr. Leonard Wells of Powers Book Department. Illustration.
  - (To be supplied). A symposium. Selection:
    - Miss Adeline Davidson, Duluth, in charge. Recent fiction for the small library. Miss Alice Lyons, Eveleth.
    - New biographies. Miss Maud VanBuren, Owatonna: Outstanding children's books of the year. Miss Della McGregor, St. Paul.
- 12:00 Luncheon.
- 2:00 p. m. The librarian in adult education. Qualities of a librarian.
  Mrs. J. T. Jennings, St. Paul Public Library. Ideals of a librarian.
- Automobile ride, visiting branches of the Minneapolis Public Library.

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#### SMALL LIBRARIES ROUND TABLE

Increasing the Library Appropriation. Cornelia Plaister, Librarian, South St. Paul.

Contracts with School Libraries.

Jean Stewart, Librarian, Wadena.

Work with Children with Untrained Helpers. Margaret Hickman, Librarian, Rochester.

New Projects in Library Extension. Nelle A. Olson, Librarian, Buhl.

Mary R. Radford, Librarian, International Falls.

Professional Reading for the Librarian. Ethel S. McCubrey, Librarian, Moorhead.

Discussion.

#### PROGRAM FOR THE COLLEGE SECTION

#### Addresses

Value of college and university libraries in the library work of the state. Mr. Frank K. Walter, Librarian, University of Minnesota.

An ideal library budget for a college of five hundred students. Dr. Walter Patton, Carleton College, Northfield.

The librarian's professional library.

Miss Alma Penrose, University High School.

#### Round Table.

Student assistants.

Discussion led by Miss Anna Lagergren, Hamline University. Co-operation between librarian and professor.

Discussion led by Rev. B. A. Stegmann, St. John's University.

Reserve book collections.

Discussion led by Miss Grace M. Moody, Loan Department, University of Minnesota.

#### CATALOGUER'S ROUND TABLE

Luncheon: Thursday, September 25th, 12 o'clock.

Edna L. Goss, Helen K. Starr, Alice M. Humiston and others.

#### Round Table Meeting.

Reports from A. L. A. conference by:

Amy C. Moon, St. Paul Public Library; Willa C. Carothers, J. J. Hill Reference Library; Clara M. Penfield, Minnesota Historical Society Library; Mabel L. Abbott, Minneapolis Public Library.

"A Cataloguer's Day," by Ruth Rosholt, Minneapolis Public Library.

This talk will be the basis for a discussion of cataloging and classification problems in large and small libraries.

Librarians of Minnesota are invited to bring questions and to join in the discussions.

The completion of the new library building at the State University is an event which should be celebrated by a record attendance of the Minnesota Library Associa-It will be the headquarters of the association and probably most of the meetings will be held there. The program as outlined above is largely of an inspirational nature, designed to give every librarian a broader view of the whole library field, while the sectional programs offer an opportunity for discussion of the practical problems of various types of libraries.

#### Reservations.

Arrangements have been made to accommodate delegates at the dormitories of the University at a charge of one dollar a day for room. Meals may be had at a number of restaurants on or near the campus. Special dinners have been arranged for Wednesday and Thursday evenings, the first at the Men's Union, followed by an inspection of the new library building, the second at the Agricultural Campus.

Reservations should be made as soon as possible, through Miss Helen Smith,

University Library, Minneapolis, Minn.

#### AMERICAN LIBRARY ASSOCIATION

That the Saratoga conference of the American Library Association will stand out as among the most successful the association has held is the general opinion of old and new members, according to the

Library Journal.

The weather was perfect, the hotel and meeting places for the most part comfortable and convenient, and the program committee attained a large measure of success in its efforts to avoid overcrowding. total registration was over 1,200 and the full attendance was probably nearer 1,400.

The program was largely devoted to the closely related subjects of Adult Education and Education for Librarianship.

In his presidential address, which was given on the evening of July 4th, Mr. Jennings stressed the importance of the public library as an instrument of adult education. He said: "The fundamental tool of education is the book. The chief thing our children learn in school is the ability to read. The formal education in our schools and colleges is at best largely guidance in reading. If we can persuade students when they leave school that their education has but just begun, and that it is something that lasts through life, then we must also tell them that it must be acquired largely through reading. For the great majority, the books required for this reading must be obtained at the public library. Then why should not the librarian, a specialist in books, guide the reading and become the chief factor and agent in adult education?"

Mr. Jennings outlined a few of the methods that should be considered in any plan of adult education through libraries. He said that the services that libraries may render may be divided into two broad groups, indirect and direct methods. indirect service would include the assistance given by libraries to other organizations doing adult education work. organizations would include workers' classes, labor union schools, factory classes, night schools, university extension classes, women's study clubs, and similar groups. The aid rendered by the library would include assistance in the making of programs, the provision of reading courses, furnishing books for study and reference, and perhaps in some cases providing rooms for meetings."

For those who have no access to such

organizations, or who prefer to study independently, the library can render direct service through readers' advisors, carefully prepared reading courses which should eventually cover the whole field of knowledge, and efficient methods for getting in touch with all students leaving grade school, high school or college, in an effort to persuade them, in the language of Mr. Ranck, "Not to be quitters."

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this work on adult education through libraries, many new books will need to be written-books that are interesting and readable to the average man.

In order to accomplish this task, he urged that we discard non-essentials or superfluous undertakings and concentrate our efforts on more legitimate and more important work, that we complete our survey in order that we may first know where we stand, and that we adopt a program-an enlarged program, into which may be tied and co-ordinated the work of our committees and all the efforts of the American "We shall then have Library Association. a more definite goal. The American Library Association, the state associations, the state commissions, and our individual libraries will have a distinct service to render to the cause of education. The library will become recognized by the public as well as by librarians as an integral part of public education."

Dr. Alexander Meiklejohn, former president of Amherst College, followed President Jennings, with a brilliant speech on "The Philosophy of Education as I See It." Dr. Meiklejohn began by saying that he had always wanted to make a Fourth of July speech, and vividly portrayed his vision of the place of America in civilization, namely, to be a true democracy which shall be a beacon light to other peoples.

Democracy, he said, implies the education of all the people so that they shall understand their world and how to control it. America's problem is to find a way for 100,000,000 people to think together, to develop one social mind, so that their total judgment shall be sane. At present we have a multiplicity of ideas and complete disorder, each individual impulse pushing for itself. We have to learn intellectual interchange so that out of it all one mind, the mind of America, may be developed.

A people can be a democracy if it can learn to read-to get the wealth already in store in the literature of the race and gradually to weld its individual minds into a single mind.

An unscheduled round table on adult education was attended by 110 persons, and was one of the most interesting sessions of the conference. Mr. Luther L. Dickerson, executive assistant of the recently appointed Commission on Libraries and Adult Equcation, outlined its plans for work. The Commission was made possible by a grant of funds from the Carnegie Corporation and will be composed of seven members, who are librarians, with an advisory board of people outside the library profession. It will investigate the need and the demand for adult education, the work of agencies now offering education to adults, and especially the work of libraries in this field; and it will attempt to formulate recommendations concerning new methods for increasing the library's usefulness, and new schemes which will enable libraries and schools to teach the habits of reading and study more successfully.

Work already started in the libraries of Chicago and Milwaukee was described by Mr. Roden and Mr. Dudgeon and members of their staffs.

Mr. Milam described the reading courses to be published by the A. L. A. beginning October 1st. These will include a brief introduction to the subject, and a short reading course comprising preferably not more than six or eight books. He explained that a reading course differs from a reading list in that there is a definite sequence to be followed in the course.

The commission on Library and Adult Education was appointed as follows: Chairman, Judson T. Jennings, Seattle Public Library, president of the American Library Association, 1923-24; Charles F. D. Belden, Boston Public Library; William W. Bishop, University of Michigan Library; Matthew S. Dudgeon, Milwaukee Public Library; Linda A. Eastman, Cleveland Public Library; W. O. Carson, Inspector of Public Libraries, Ontario Dept. of Education, Toronto, and Charles E. Rush, Indianapolis Public Library.

Training for Librarianship was taken up at the first session from three points of view. Training the Library Assistant was discussed by Rena Reese, of the Denver Public Library. Miss Alice S. Tyler, in a paper entitled "At It Is and As It Might

Be," reviewed the present situation in education for librarianship and pointed out the difference between library economy, which she defined as the application of library methods, and library science, consisting of research and teaching. She suggested the possibility of great future expansion in librarianship along these latter lines, and outlined the essentials for its development as a true profession.

The question "Why Educate for Librarianship?" was discussed by Adam Strohm, Detroit, chairman of the Temporary Library Training Board. Calling attention to the extent of scientific research now under way, and the amount of printed information accumulating on library shelves, he declared that altogether too much of it is unused and unproductive because its keepers are not familiar with it nor fused with the spirit of earnestness that produced it.

If librarians are to participate in the great task of co-ordinating international effort and exercise their functions as trustees of public thinking, they must have the necessary equipment. The call is for educated individuals, trained in the principles of modern library service. The degree of education mastered by them must be of the highest, call it what you please, their minds must be trained to be of an inquisitive turn, liberal and receptive in all dealings, dispassionate in judgment and governed by a deep sense of integrity. To explore the truth, historical, political and scientific, about ourselves and others, to apply it to human needs, to outlaw ignorance and prejudice, to promote culturethese are the high aims before us-and the reward is to be found in the blessings that a new spiritual attitude and an ennobled ethical conception will bring to generations following us.

Various aspects of library training were fully discussed in the Professional Training Section and Training Class Instructors' Round Table. Probably the most significant event of the conference was the unanimous adoption by the council of the report of the Temporary Library Training Board. By this action the permanent Board of Education for Librarianship was created, and as a natural sequence, the committees on Library Training and on National Certification and Library Training were dismissed on their own recommendation.

The Board of Education for Librarianship was promptly appointed by the Executive Board and held one meeting at Saratoga Springs. The membership is as follows: H. W. Craver, Andrew Keogh, Elizabeth M. Smith, Adam Strohmand M. G. Wyer.

The duties of the board are to make a study of library service, to investigate existing agencies for library training, formulate minimum standards for such agencies; establish a uniform system of credits, and develop a unified system of education for librarianship.

Some of the best papers of the conference were given at the Children's Librarians Section. Various aspects of children's reading were presented, and the paper entitled "They Who Get Slapped," by Louise P. Latimer, of the Public Library of the District of Columbia, was an appeal for "quality" in children's books. In recognition of this quality; she announced the award of the Newbery medal for the most distinguished contribution to American literature for children during the year to Charles Boardman Hawes, author of "The Dark Frigate" and other sea tales. Mr. Hawes unfortunately died in 1923. Mrs. Hawes was present and accepted the medal in her husband's name, with a brave little speech which won a sympathetic response from her audience.

At the evening session, excellent papers were read by John Adams Lowe, Brooklyn Public Library, and Walter Prichard Eaton, Sheffield, Mass., on Library work with children in its larger aspect.

The Small Libraries Round Table met on Wednesday morning, July 3, with Mrs. Lillian B. Griggs of the North Carolina Library Commission, Raleigh, as chairman, and Nelle A. Olson, librarian of the Public Library of Buhl, Minnesota, as secretary.

The first speaker was Dorothy Hurlbert, librarian of the Public Library of Hibbing, Minnesota, whose subject was "Staff Administration for the Small Library.".. Miss Hurlbert likened the principles underlying library work to those of the business and professional world, with achievement as a game and service as a goal, and translated into library terms ideas and ideals from many trades and professions. She emphasized the need for the librarian to formulate her own ideals and inoculate every

member of the staff with them, in order to obtain a high degree of individual and aggregate excellence. Definiteness of aim and action are vital in staff leadership.

Conditions essential for developing a love of one's work among the members of the staff are, (a) some responsibility requiring personal initiative, (b) social approval, and (c) a realization of the work as something important and useful. If library spirit and loyalty are lacking, there should be immediate and relentless search for the antagonistic person, condition, or method, which is robbing the force of present efficiency and future power. The maintenance of proper ideals sometimes requires the exemplary punishment of those who violate them. A demerit system was suggested for consideration, based upon observation and regular reports from minor executives to achieve justice. Orders should be given through a proper chain of command to be disregarded only in emergency, and should be given in writing whenever practical. Emphasis was placed upon the spirit of the organization as more effective than rules or discipline. A system of understudies for the different positions but with a very clear understanding of the requirements of each position, and an efficiency scale to determine the cost of skilled and unskilled work and their relation to the Standard The importance of a were advocated. thorough knowledge of the theory of the subject as learned from the experience of others was stressed as a guard against inefficiency. Efficiency rewards in library work consist largely in the inner consciousness of work well done and efficient public service, but a practical application is also possible in salary increase, promotion and leave of absence.

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In closing Miss Hurlbert said, "In brief all workers seem to have the same problems, to select and build up a constructive organization, carefully to determine and adhere to ideals, to seek special knowledge and advice wherever they can be found, to build on the rock of the Golden Rule, of the fair deal, to establish and maintain reliable records and just standards, to give instruction where needed and to reward work well done."

Publicity in the Small Library was discussed by Nora Crimmins of the Chattanooga Public Library, who called to mind the first publicity in the admonition to "SILENCE" in the Free Town Libraries of the early 1700's, and contrasted the present prominence of the library in letter, screen, newspaper and billboard, in churches and in clubs with the old attitude, and the modern librarian with her "mouse-like" predecessor. Miss Crimmins argued that the title Public Library implied ownership by the citizens and marked a right to as much information about the library as shareholders are accorded in their corporate business.

Publicity should begin with a survey of the community, and strong collections be built up in line with its special characteristics. Clubs and other organizations will often help to defray the expense of publicity regarding the library's possible aids to their special interests or donate funds for projects appealing especially to their members.

News is something fresh and interesting to the public. Library reports, if dressed up in fine English and enlivened with human interest notes, may become such news. Careful noting of gifts is suggestive to other possible donors, stressing always the Public idea of the organization. Chattanooga strives to make its publicity qualitative, using only methods of dignity which will enable it to attain the purpose of its mission as a "university for the people."

Discussion brought out suggestions of personal acquaintance with editors and reporters, of notice of special seasons, as of June for graduates and for brides, with lists of books appealing to their interests, of teas to grade school teachers, of attention to various gatherings meeting in the city, notices of board meetings for publication, and even library circulars dropped from airships, the discussion ending with the conclusion that "a well-satisfied customer is the best advertiser."

Standardization was the next topic, discussed for Public Libraries by Beverly Wheatcroft of the Georgia Library Commission, who considered the problem from the standpoint of the southern states.

Miss Elizabeth H. West of the Texas State Library considered the problem of Standardization of School Libraries. She stated that there are no universal cut and dried standards. Schools receiving rural aid must have "such libraries as the state department shall rule," the matter being usually intrusted to the school supervisors.

The different state educational agencies are co-operating to establish standards in book supply, equipment, organization, and service

Miss West mentioned Minnesota among other states which have made progress in school library standardization.

NELLE A. OLSON, Secretary.

Minnesota was well represented at the meeting and on the program. The total registration from the state was 25, and 34 people rallied for a Minnesota breakfast one morning, including eleven loyal ex-Minnesotans.

Unfortunately a number of those whose names appeared on the program were not able to be present. Mr. Walter presented the report of the Certification committee, and took part in the programs of the College and Reference Section, the Professional Training Section and the High School Round Table. Miss Wood prepared the report of the Education Committee and continues as its chairman for the coming year.

Miss Ruth Rosholt, Minneapolis, prepared a paper for the Catalog Round Table, but was unable to attend because of her work in the Minnesota Summer School.

Miss Tawney was absent on account of illness, and her paper on Instructional Work was read at the Elementary School Round Table by Miss Baldwin.

A paper by Miss Perrie Jones, St. Paul Public Library, was read at the Hospital Libraries Round Table. Miss Jones was elected chairman of this round table.

Miss Nelle Olson, Buhl, was secretary of the Small Libraries Round Table and Miss Dorothy Hurlbert, Hibbing, read a paper on Staff administration.

Miss Baldwin led an informal discussion on Methods of Recruiting for Public Library Training Classes, at the Training Class Instructors Round Table.

Miss Ruth Ely, State Teachers' College, Duluth, was chairman of the Normal School Round Table but was not able to attend.

No official entertainments were arranged, but two half days were left free, and many took advantage of the opportunity to motor to Lake George and other nearby places of interest. On the morning of July Fourth, an invitation to Yaddo was accepted by a large proportion of those attending the con-

ference. Yaddo was the country estate of Spencer and Katrina Trask, by whose wills the splendid house and beautiful park of six hundred acres, two miles out from the town, were left through a "Corporation of Yaddo" as a home for artists of all kinds, including authors and musicians. George Foster Peabody, president of the corporation, received the guests with Miss Pardee, secretary and hostess for Yaddo.

The peaceful morning spent in enjoyment of the beautiful park with its four lakes, lovely wood and meadow; the art treasures of the spacious house; the view from the broad terrace and the rose garden in full bloom will long be remembered as a most welcome break in the routine of the meetings.

The post-conference party which started for the Adirondacks Saturday noon included a number of Minnesota librarians.

The officers for 1924-25 are: President, H. H. B. Meyer, Library of Congress, Washington, D. C.; 1st vice-president, Margaret Mann, Engineering Society Library, New York City; 2nd vice-president, John Adams Lowe, Public Library, Brooklyn, N. Y.; treasurer, Edward D. Tweedell, John Crerar Library, Chicago, Ill. Mr. Frank K. Walter, librarian, University of Minnesota Library, Minneapolis, was elected a member of the executive board.

#### LIBRARY SURVEY

Within a short time each library in the state will be asked to co-operate with the American Library Association, by furnishing information concerning its activities and methods, in reply to a very elaborate questionnaire which is to form the basis for the Library Survey which is being undertaken by the American Library Association. The questionnaire is now in the course of final revision and will probably be ready for mailing early in October.

The object of the Survey is to obtain exact, authentic, up-to-date information, concerning all phases of library administration, including their organization and support, the activities in which they are engaged and the methods which they employ. The information obtained will be carefully tabulated, and published in a series of volumes which will be issued by the A. L. A. shortly before the semi-centennial of the Association in Philadelphia in 1926.

The Committee of Five on Library Serv-

ice, of which Dr. Arthur E. Bostwick, Librarian of the St. Louis Public Library, is Chairman, has been engaged for several years in making preliminary plans for this investigation. Funds have recently been granted by the Carnegie Corporation, to permit the work to be carried on more rapidly and on a larger scale than would otherwise have been possible. The success of the Survey therefore seems to be assured, provided the individual libraries of the country do their part in furnishing, promptly and fully, the information asked for. Limitations of time and money make it necessary to rely mainly on the questionnaire as a means of getting the desired facts. The Survey can therefore be a success only to the extent that the individual libraries give their heartiest co-operation.

The final results of the Survey should be of practical value to every library in the country, and to the further development of American library service in general, by making available complete information concerning the work and the methods of all libraries. From the published findings of the investigation, individual libraries will be able to check up on their own work, in comparison with what other libraries are doing, and the experience of all will be available for the benefit of all, to an extent which has never before been realized in library work.

The headquarters of the Survey are at 1106 Union Boulevard, St. Louis, Mo., in one of the branches of the St. Louis Public Library, where space has been given for the purpose by the trustees of the Public Library. The investigation is being conducted by Mr. C. Seymour Thompson, formerly of Savannah, Ga., as Director, and Miss Flora Brown, formerly of Washington, D. C., as Assistant Director. Inquiries and other communications concerning the Survey should be addressed to the Director's office.

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The questionnaire will be sent to each library in duplicate, so that the library may retain a copy for its files. It will be sent to libraries of all types, public, college and university, school, normal school, and special libraries of all kinds.

### LAKE REGION LIBRARY CLUB

The seventh annual meeting of the Lake Region Library Club was held at Wadena, May 23-24, 1924. The meeting was called to order by the President, Miss Jean Stewart of Wadena, at 3:30 Friday afternoon. After the reading of the minutes of the last meeting, the members of the club responded to the roll call by giving their bit for advancement during the year.

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The following towns were represented: Alexandria, Blackduck, Brainerd, Crosby, Fergus Falls, Little Falls, Moorhead, Paynesville, Sauk Centre, St. Cloud, Staples, Wadena and Willmar, with Miss Baldwin, Miss Wood and Miss Brown of the State Library Division present.

The total attendance was 33—12 librarians, 13 trustees, 3 from the State Dept. and 5 visitors.

Mr. Paul Ahles of St. Cloud took charge of the Trustees' Round Table, which resulted in the organization of a trustees' section of the Lake Region Library Club, with Mr. Ahles elected as President and Mrs. Guest of Wadena, Secretary, and the following on the executive committee: Mrs. Hall, Staples; Mrs. McCord, Alexandria; Mrs. Blanchard, Little Falls, and Mr. H. I. Pearl, Crosby.

The committee recommended that provision be made for joint programs at the annual meeting and a sectional meeting for each at that time: also that article 4 of the By-Laws be amended so that friends of library work may become members of the club. The recommendation was adopted.

The Book Symposium on "One book I have enjoyed reading and why," responded to by all present, was most interesting and presented a varied line of books. This was followed by a discussion on magazines, led by Mrs. Blanchard, Little Falls, in which she listed the most helpful magazines for a small collection such as most libraries are obliged to consider.

At 6:30 the Wadena Library Board entertained the Library Club at a delicious dinner served by the ladies of the Congregational Church, during which the club was cordially welcomed to their city by Mayor G. I. Prettyman and to their library by Mr. F. J. Guest, President of the Library Board. Miss Ethel McCubrey of Moorhead, in her pleasing manner, gave the response to the welcome.

After the banquet, the club was invited to the Cozy Theatre for the evening program. Miss Jean Stewart, Librarian of Wa-

dena, presented the need of encouragement in their work but although the growth of the library is slow, it is steady and sure. She then introduced Mr. L. H. Colson, President of the Wadena School Board, who spoke on "Marking Time in the Library," giving a sketch of the history of library work in Wadena and commending the efforts of their librarian and the co-operation of the city council.

Miss Clara Baldwin, State Director of Public Libraries, gave a talk on "The Next Step," in which she stressed the need of county libraries, to make good books accessible to every person in every county.

This was followed by a most delightful presentation of the play, "Friends in Bookland," given by a group of charming children and most ably directed by Miss Stewart and Mrs. C. C. Butturff.

At the business session, Saturday morning, May 24th, the nominating committee, consisting of Mrs. Blanchard, Chairman, Miss Eva Davis and Mrs. Parker, presented their report and the following officers were elected for the ensuing year:

Pres.—Miss Ethel McCubrey, Moorhead. Vice-Pres.—Mrs. H. W. Bertleson, Fergus Falls.

Sec'y-Treas.-Mrs. E. G. Hall, Staples.

The President appointed Miss McCubrey, Mrs. Brick and Miss Zent on the resolutions committee and in their report they expressed the appreciation of the members of the Lake Region Library Club to the Directors of the Public Library and to the people of Wadena for the many courtesies shown us.

Miss Harriet Wood, State Director of School Libraries, led the discussion on "Our School Libraries," urging a closer relationship between school and library. She called the school library a laboratory which should be: 1st-properly equipped, a careful selection and classification of books, 2nd-properly housed, giving forth a library atmosphere, 3rd-a working library, for that is a growing library-dead material eliminated, 4th-a source of systematic book instruction to the pupils, and 5ththe most important factor, in charge of a competent school librarian with executive ability and leadership, for she can multiply the efficiency of every teacher and make the library a social center of the school as well as a laboratory.

Miss Gladys Brown, Reference Librarian of the State Library Division, gave an illuminating talk on "Reference Work at Long Distance," showing the work involved in supplying the numerous calls from all the public libraries in the state as well as from individuals.

Miss Lewis of Fergus Falls, because of illness, was unable to attend the meeting so Miss McCubrey read an interesting letter telling of her trip to England, taken from the Fergus Falls Tribune.

A committee consisting of Mrs. Jones, Miss McCubrey and Miss Hanscom was appointed by the president to write a letter of sympathy to Miss Lewis, extending to her the best wishes of the club for her speedy recovery.

The Question Box, led by Mrs. Jones of Brainerd, brought forth many library problems with suggestions for solving them.

Miss Davis extended an invitation to the club to meet at Sauk Centre next year. The invitation was accepted and on motion, the meeting was adjourned.

AMY HANSCOM, Secretary-Treasurer.

#### SUMMER COURSES IN LIBRARY TRAINING

Fifty students were registered in the courses in library training given in the University Summer School.

In the College of Science, Literature and the Arts, 14 completed the course in Cataloging given by Ruth Rosholt, Head Catalog Department, Minneapolis Public Library; 26 the course in Classification given by Lura C. Hutchinson, Reference Librarian, Minneapolis Public Library, and 11 the course in Book-Selection, offered by Lucy Lee Powell, Assistant in charge of Bibliographies, Minneapolis Public Library.

In the College of Education two courses, three credits each, were offered by Alma Penrose, Instructor in the College of Education and Librarian of the University High School. In the course in School Library Administration there were 27 students, and 22 in School Library Book-Selection.

Special lectures were given by Mr. Walter on the A. L. A., by Miss Wood on School Library Administration, by Miss Baldwin on Public Library Administration, and Mrs. Jennings of the St. Paul Public Library on Reference Work. Miss Emily V. D. Miller, Editor of the A. L. A. Book-list, who was

in Minneapolis on her vacation, was commandeered for a talk on the Book-list.

Of the students registered, 27 have library positions and 18 are teachers or students who took the work for credit.

The new quarters in the basement of the new library building were greatly appreciated by both faculty and students. The pleasant lecture room, spacious study room with ample shelving and convenient office, added to the ideal weather, resulted in more comfortable working conditions than any former class in Minnesota has known.

#### COURSE IN HOSPITAL LIBRARY SERVICE

The Bulletin of the University of Minnesota recently announced a Course in Hospital Library Service which suggests the efficient preparation of the trained librarian and the growing interest taken in this special field of library work.

The Cities of St. Paul and Minneapolis have initiated public library service in a large number of the hospitals of the Twin Cities.

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Miss Perrie Jones, who is in charge of the hospital libraries of St. Paul, has collaborated with Dr. Richard Olding Beard of the University Medical School in outlining a five-year course for the full education of the worker in this field. In its development they interested Mr. Frank K. Walter, University Librarian, and these three constitute a Committee of Advisors who will direct students entering the course.

The College of Science, Literature and the Arts sponsors the course, which may be entered by the student, prepared in the required subjects, at any point of progress.

Particular notice may be taken of the fact that the fifth year in hospital library service is open to any applicant who has the stated University requirements and the prescribed professional library training.

The course opens in the fall quarter, 1924. Inquiries may be addressed to Mr. Frank K. Walter, Chairman, University of Minnesota, Minneapolis.

#### CHILDREN'S BOOK WEEK

Children's Book Week—the sixth annual—will be held November 9th to 15th.
Posters are being printed—the new Jessie
Willcox Smith poster designed last year,
and the "Let's Read Together" poster. Cir-

culars for the use of stores, libraries and clubs will be ready within a few weeks.

The first step which should be taken by book-sellers and librarians is the formation of a Book Week committee, to include representatives of organizations which would naturally be interested in boys' and girls' reading. Why not make this a "Boys' and Girls' Book Committee" this year, one that shall direct Book Week activity, and also continue the year-round in the interests of boys' and girls' reading?

The best new idea that has come to the Committee for emphasis is the suggestion that organizations co-operating for the Week feature parents' reading in addition to children's books; that books on education, child psychology, children's reading, be brought to the attention of parents and teachers so that they will better understand the importance of boys' and girls' reading. With this in view, the National Congress of Parents and Teachers (Philadelphia) is planning to reprint from Child Welfare Magazine a reading list, "The Parents' Bookshelf." Such a list will fit appropriately into the plans of booksellers and librarians for "adult education" along this particular line, and will help extend knowledge of children's books.

"Book Week Projects" for the use of schools will be revised and reprinted. Suggestions for club programs, a book film list brought up to date by the National Board of Review, and a list of magazine articles and book lists for reference use, will be available on request.

The National Father and Son headquarters has announced that the annual "Father and Son Week" will also be held November 9th to 15th, and that reading suggestions will be an important part of national plans. Local father and son groups will be referred to libraries and bookstores for lists of boys' books, for speakers, and for posters. The poster "Let's Read Together" is most appropriate for this purpose; and the list of Books for Boys prepared by the Rotary Club and printed by the American Library Association, 78 East Washington Street, Chicago, Illinois, as well as the list of Books for Boy Scouts compiled by Franklin K. Mathiews, published by R. R. Bowker Co., 62 West 45th Street, New York City, may be used for distribution:

-From Year-Round Bookselling News.

Lists will be ready for distribution at the meeting of the Minnesota Library Association in September and it is hoped that the material from the National Committee will also be available.

Detailed reports of Children's Book Week as it was observed last year are printed in Library Notes and News for December, 1923, and offer suggestions for this year's work. These are supplemented by an account of the Storybook party in Mankato which appeared in the March number, and a description of the Favorite Book Contest carried on in Central High School, Minneapolis, on page 233 of this issue.

The important thing is to secure the cooperation of booksellers and parents in the effort to provide only books of "quality" for children.

#### Children's Book Week in St. Paul.

The annual exhibition of children's books in the St. Paul Public Library, which ordinarily opens with Children's Book Week, will be scheduled a week earlier this year in order that teachers and librarians who are in attendance at the M. E. A. Convention may have an opportunity to look over the exhibit of the new titles of the year and old favorites in standard editions. The local book stores and the publishers have been very generous in their offers to lend us fresh copies of both the old and new titles from their stock. The books will remain on display from November 3rd to December 5th in the Art Exhibition Room on the third floor of the Public Library. A cordial invitation is extended to librarians and teachers throughout the state to visit the library while they are in the city.

Booklists. The Children's Room is now at work on a suggestive purchase list of titles for a child's own library which will be ready for distribution about November 1st. This list will include one hundred best books for a child's own book-shelf, supplemented by outstanding titles of distinction which have come into print during 1922 to 1924. Prices and editions will be indicated.

During the summer all of the suggestive lists of books for home reading for children of the elementary grades (Grades 1-8) have been revised and will be available for distribution September 1st. The City Council has granted permission for the sale of all library lists to non-residents and out-oftown librarians at the rate of 2 cents each, or \$1.50 per hundred. These new graded lists will for the first time appear in color. In the St. Paul Public Library we award a certificate for the reading of any twelve titles appearing on the list, a button for the reading of 18, a diploma for the reading of 25, when the child has presented a satisfactory short review giving a summary of the chief incidents of the plot.

There have been so many requests from summer school students and librarians in the state during the past year which we have been unable to fill because of the shortage of the supply we had on hand that we take this opportunity of notifying any who have wanted these lists for their files that they are now available.

> DELLA McGREGOR, Chief, Children's Department.

#### KNOW YOUR OWN STATE

Every administrative activity of the state of Minnesota is described and charted and something of its history is given in a seventy-two page volume entitled "Administration of the State of Minnesota," which has just been published by the League of Minnesota Municipalities from its headquarters at the University of Minnesota.

A table showing dates and names for every board and administrative department that has ever been established or abolished in Minnesota, a full page chart representing the administrative departments' boards and commissions of the state government and their relations to one another, and a thorough introductory discussion of all state administrative activities are among the features of the volume. The introduction has been written by Professor M. B. Lambie, executive secretary of the league.

Every activity of the state can be discovered between the covers of this publication, which is No. 3 in a series of treatises being produced by the League of Minnesota Municipalities looking toward better understanding of government, and through that medium to better government.

This is a book which should be in every public library, and will be invaluable for study clubs which are interested in state government.

Price, \$1.50 from the League of Minnesota Municipalities, Library Building, University of Minnesota, Minneapolis, Minn.

#### MAGAZINES OFFERED

An almost complete file of the Atlantic Monthly for the last twenty years, also a few years of the National Geographic magazine is offered to any small library, which will pay the transportation.

Address Mrs. Albert Baldwin, 1529 E. 2nd St., Duluth, Minn.

#### NEW LIBRARY PUBLICATIONS

A number of useful new books and pamphlets have been issued recently, which should be added to the librarian's reference shelf in any progressive library. All of these may be borrowed under the usual regulations from the Library Division. Librarians who wish to examine them before adding to their collections are urged to send their applications promptly.

These and other aids in library work will be on exhibition at the September meeting of the Minnesota Library Association.

#### Library Publicity

Ward. Publicity for public libraries. H. W. Wilson Co. \$2.40.

W. Wilson Co. \$2.40.

This book is meant for the librarian of brief or limited experience who must plan publicity for a medium-sized or small library, and for assistants who are called on to execute details of publicity. In so far as it discusses the relations of publicity to general library policy, it should interest trustees to whom library responsibilities are new.

The aim of the book is practical. Although accounts of library publicity have been freely used for illustration, no attempt has been made to describe complete actual programs or campaigns, or to furnish ready-made publicity. The effort has been to set forth principles which can be applied generally and to describe specific methods in such a way that the librarian can choose and combine those which are best suited to local conditions.

Wheeler. The library and the community.

Joseph L. Wheeler, the librarian of the Youngstown Public Library, has recorded in this book the results of many years' experience in the application of the best methods of library publicity. The experience of other libraries and librarians is also drawn on, so that the work is a full and valuable study of the subject subject.

the subject.
Discusses the community survey as a basis for knowing community needs and establishing full co-operation between all social agencies. Studies public opinion and how it can be influenced; the policy of publicity for support

Takes up the technique of library publicity in all its forms, including publicity for special types of service, such as industrial, foreign, village and county service. Illustrations of the different kinds are generously vesed. used.

#### Library Buildings

#### Hadley. Library buildings. A. L. A. \$3.50.

Covers practically every problem connected with planning, erecting and furnishing a library. Discusses the kinds of buildings best suited to different types of communities, loca-tion, architect, cost, capacity, floor plans, etc.

Chapters dealing with interior arrangement, furniture, shelving, miscellaneous equipment and small supplies are applicable to old as well as new buildings and to buildings of nearly all sizes. Excellent illustrations and door plans A book of intrinsic beauty and interest as well as practical value.

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The public library building plan. Reprinted from The Architectural For-

Shows with the aid of plates of buildings and floor plans how necessary it is to consider carefully all the factors of importance in building libraries.

#### Library Training

#### Temporary Library Training Board. Report. A. L. A. Free.

Worthy of study by any librarian who is interested in the advance of librarianship as profession.

Reece. Some possible developments in library education. A. L. A. 25c.

Discusses in a constructive way some prob-lems to be faced in developing agencies for education for librarianship. Submitted to Temporary Library Training Board in re-sponse to request for views and suggestions.

#### Periodicals

Walter. Periodicals for the small library. Ed. 4, rewritten and enlarged. A. L. A. Cloth, 75c; paper, 50c.

Cloth, 75c; paper, 50c.

The new edition of this indispensable tool should be consulted by every librarian before making up the subscription list for the coming year. The Library Division has a sufficient number of copies to lend to libraries whose funds are so small that they cannot afford to purchase a copy.

The first fifteen periodicals recommended for small libraries are: Atlantic Monthly, Century, Good Housekeeping, Harper's, Independent, Ladies Home Journal, Literary Digest, National Geographic, Outlook, Popular Mechanics, Review of Reviews, St. Nicholas, Scientific American Monthly, Scribner's and World's Work.

The list is also of great value for reference in answering questions regarding magazines which may not be in the library, and the introduction deals with subscriptions, binding, and related problems.

#### Reading Lists

# A. L. A. reading course on home economics.

Single copy, 15c (in stamps); 8, 25c; 100, \$1.75.

The text serves as a general introduction to the subject, under such headings as Mechanics of the Home, Beauty in the Home, Nutrition, Buying Understandingly, Building the Mind of the Child, etc. Eight books on these and other subjects are listed in marginal notes. Prepared by the Director of the course in home economics, University of Wisconsin

One thousand useful books. Compiled by the Detroit Public Library for the A. L. A. 1924. Single copy, 25c (in stamps); 12 copies, \$1; 50, \$3.50; 100, \$6.

Based on Eight hundred useful books. Includes descriptive annotations under such general heads as Business, Commerce, Factory Organization, Advertising, Insurance. Technical books subdivided into special groups. Some specially "useful" general books are listed. Indexed.

#### Lantern Lists.

New titles in the series of Lantern Lists are From Past to Present in America, One Hundred Stories for the Amateur Storyteller, and Tales of the Sea. Titles previously issued are Books of Adventure and Cheerful books. The lists are attractive in make-up and the titles have been carefully selected. The subscription for the series of 10 lists is 80c for three copies. In a town or village library, it is suggested that one copy may be used as a buying list, and the other two copies posted, to show both sides, marking the books that are in the library. For further details, address Zaidee Brown, care of the H. W. Wilson Co., 958-972 University Avenue, New York City.

#### Reference Tools

Graham. Bookman's manual. R. R. Bowker Co., N. Y. \$3.50.

A convenient guide to book knowledge, prepared originally for a course in salesmanship for booksellers. Contains selected lists of books in all fields of literature, with brief notes about authors and editions, which make it a useful tool for the librarian.

Index to illustrations. A. L. A. Shepard. Cloth, \$1.

Based not on theory, but on actual experience in a dozen large libraries. This list includes 2,000 commonplace and artistic subjects, particularly those not found in obvious places. Printed on alternate pages only, to permit daily addition by the reference librarian. A preliminary edition which is expected to grow with use into a most important reference volume.

#### Lantern Slides

Two sets of lantern slides for use in library publicity campaigns have been made by the Keystone View Company, Meadville, Pa. One set covers library work in general, and the other is devoted more especially to library publicity. There are 50 slides in each set, and notes for talks to accompany the slides are furnished. The slides with accompanying lectures may be borrowed from the Keystone Company for cost of transportation. The slides will be used with the Stereomotorgraph at the Department of Education exhibit at the State Fair, and have also been engaged for use during the meeting of the Minnesota Library Association.

#### Library Notes and News

The following numbers of Library Notes and News are out of print, and frequent calls are received for them. Will librarians please look through their files and if they

have any of these numbers to spare, kindly send them at once to the Library Division.

Vol. 1 No. 1, December, 1904. No. 1, December, 1905 No. 5, December, 1906.

No. 6, February, 1 No. 7, April, 1906.

Vol. 2 No. 3, September, 1907. No. 5, January, 1908.

No. 5, January, 190 Vol. 3 No. 1, March, 1910. No. 9, March, 1912.

Vol. 4 No. 4, December, 1913.

No. 10, June, 1915.

Vol. 5 No. 8, December, 1917. Vol. 6 No. 3. September. 1919.

No. 5, March, 1920. No. 7, September, 1920.

#### LIBRARIANS

Miss Elizabeth W. Clute, Chief of the Circulation Division of the St. Paul Public Library, left early in July to spend several months traveling in Europe.

Miss Maria C. Brace has been appointed Acting Chief of the Reference Division of the St. Paul Public Library during the absence of Miss Katharine Dame, who will spend several months in the East. Miss Brace is a graduate of Grinnell College with the degree of Ph. B. She also took graduate courses at Grinnell and did graduate work in literature in Nebraska, after which she spent four years teaching. Brace's early library training and experience were obtained in the Omaha Public Library, with special training in the Reference Department. She was one year at the State Agricultural College, Ames, Iowa, and twelve years at the Waterloo, Iowa, Public Library as general assistant, reference librarian, acting librarian, and nine years as librarian. Miss Brace organized the hospital library in Camp Dodge, Iowa, in 1918, and that same year served as president of the Iowa Library Association. She resigned from the Waterloo Public Library July 1st.

Miss Constance Humphrey returned to the staff of the Catalog Division of the St. Paul Public Library July 1st. While on leave of absence Miss Humphrey attended the Library summer school of the University of Minnesota in 1923 and completed the course at Macalester College, graduating in 1924.

Miss Dora Pearson has resigned from her position in the Catalog Division of the St. Paul Public Library to become Assistant Librarian and Cataloguer in the Public Library, Council Bluffs, Iowa, beginning September 1st.

Two members of the Branch Division of the St. Paul Public Library have spent their vacations in attending summer schools and a third has spent hers in traveling:

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Miss Bessie Medd, Librarian of the St. Anthony Park Branch, attended the eight weeks' summer school for librarians at the University of Illinois.

Miss Dorothy Bastin, Librarian of the Riverview Branch Library, attended the summer session of Middlebury College, Middlebury, Vermont.

Miss Perrie Jones, Hospital Librarian, will return on September 1st from an extensive European trip.

Miss Helmi Apuli of the Juvenile Division of the St. Paul Public Library left in April for a six months' trip in Europe. She is expected to return about October 1st.

The following new assistants have been engaged by the Minneapolis Public Library:

Miss Olea Solheim, Wisconsin Library School, 1919, head of the Ginsburg Branch, Detroit, is engaged for the Seward Junior High School Library.

Miss Marion Whiting, this year's graduate of Pratt Library School, engaged as Children's Librarian at Pillsbury Branch.

Miss Gladys Brown to be in charge of Dunwoody Institute in place of Miss Marabeth Hobbs, who returns to the Technical Department of the Main Library.

Miss Margaret Quinlan, Wisconsin Library School, 1921, formerly in Detroit Public Library, is engaged as Children's Librarian, Seven Corners Branch.

Miss Isabel Horne, Illinois Library School, formerly with Library Commission of South Dakota, as reference assistant at Franklin Avenue Branch.

Miss Olive Young, just gracuated from Wisconsin Library School, to be assistant in the Pillsbury Branch.

Miss Georgiana Ames, children's librarian, has been given leave of absence for a year, and her place will be filled by Miss Louise Encking, who has been for several years assistant in the reference department of the Seattle Public Library, and was for nine years librarian of the Oshkosh Normal School.

Miss Evelyn M. Osborn, who has been High School librarian at Fond du Lac, Wisconsin, is to be assistant in the School Department, Minneapolis.

Miss Marion Crosby, formerly first assistant at Franklin Branch, Minneapolis, will be librarian of the branch at Lincoln Junior High, with Miss Ruth Upton as assistant.

Miss Ina McKenzie, who has been on leave of absence attending the Wisconsin Library School, returned to Duluth as Chief of Circulation, September 1st.

Appointments in the catalog department of the Duluth Public Library are Miss Mary E. Clyde, formerly assistant in the Agricultural College Library, Ames, Iowa, and Marjorie L. Lockhart, Barnard College, N. Y. Public Library School.

Miss Maud Grogan, Librarian at Lincoln Branch, Duluth, will attend the N. Y. Public Library School this fall; Miss Frances Hall will attend the State University, and Miss Grace Fairchild, Oberlin College.

There will be the following changes in the University of Minnesota staff the coming academic year:

Ruth Van Tuyl leaves to take a course in the University of Illinois Library School. Her place will be taken by Hortense Roberta Roberts, graduate of the University of Minnesota, class 1924. Other new appointees will be Artelia Maude Enochs, cataloguer; Mabel Grondahl, catalog assistant. Helen B. Morse returns to the Catalog Department after an absence of more than a year. Gladys G. Miller, Blanche Moen and Isabel M. Downing will become assistants in the Reference Department. Nell Halloran and Margaret Louise Brix have been appointed assistants in the Circulation Department. Miss Esther Jerabek becomes periodical assistant in place of Miss Bertha Hanson, who has been appointed exchange assistant. Miss Grace Husband rejoins the staff as bibliographical assistant and Miss Margaret D. Knapp has been appointed assistant in the Order Department.

Practically the entire staff with the exception of some minor positions is composed of college graduates. Library schools which are represented by former students are: Simmons College, New York Public, New York State, University of Illinois, University of Wisconsin, Western Reserve University.

Miss Elsa Nordin, cataloguer at Carleton College Library, has resigned her position and returns to the N. Y. State Library School at Albany for her second year. Miss Alice Humiston, Simmons College Library School, recently head cataloguer at the University of Montana, has been appointed head cataloguer of the Historical Society and began work August 1st.

Miss Grace W. Estes, librarian of the Traveling Library, was given six weeks' leave of absence to attend the University of Wisconsin Summer School.

Miss Helen Cornell, a graduate of the N. Y. State Library School, has been appointed reference librarian of the Library Division and began work July 1st.

Miss Alice N. Farr, for twenty-five years librarian at Mankato Teachers' College, has resigned her position, terminating her services at the close of the Summer Session. Miss Farr has been a leader in library work in the state, and many teachers, former graduates of the school, owe their appreciation of the value of books in education to her inspiration and training.

Miss Emma Wiecking, who has been assistant librarian under Miss Farr, succeeds her as librarian, and Miss Lois Fawcett, Stewartville, Minnesota, who has just completed her course at Pratt Institute Library School, has been elected assistant librarian.

Miss Cecile Evans, who has been assistant librarian at Winona Teachers' College the past year, has resigned to accept the position of assistant librarian and professor of library science at the Indiana State Normal School, Terra Haute, Indiana. Her time will be divided between teaching and practical work.

Miss Vannita Wesely, Owatonna, who has just completed her course at the Wisconsin University and Library School, has been appointed assistant librarian at Winona Teachers' College to succeed Miss Evans.

Miss Sophia Lammers has resigned her position as librarian at Mankato, and has gone to Evanston, Ill., to have charge of the Commerce Library of Northwestern University.

Miss Harriet Van Buren, first assistant and school librarian at Mankato for the past two years' succeeds Miss Lammers as Librarian.

Valeria Petrich of Vernon Center has been appointed assistant in the Mankato Public Library, succeeding Miss Ellida Monson, who returns to the University of Wisconsin.

Miss Esther Frances Morris, Illinois Library School, has been elected High School Librarian at Mankato, succeeding Miss Alice Horsfall, who resigned to accept a position in the Technical High School at Omaha.

Mrs. W. C. Ott is to have charge of the library in the Lincoln Junior High School at Mankato.

Miss Julia Fink resigned as librarian at Faribault to accept the position of first assistant in the Public Library, Aurora, Ill.

Miss Mildred Methven, Albany Library School, 1923, who has been assistant in the Minneapolis Public Library for the past year, has been elected librarian at Faribault.

Miss Virginia Heston, Pratt Institute Library School, 1923, who has been head of the Circulation Department in Waterloo, Iowa, for the past year, and had previous experience in the Free Library of Philadelphia, has been elected Librarian at Crookston, and begins work in September.

Miss Helen Prall, who has been librarian of the School and Public Library at Keewatin for the past eight years, has resigned her position. She will be succeeded by Miss Mary Gillen of Stillwater, who has had six months' training at the Illinois Library School.

Miss Elizabeth Lommen, who has been librarian at Crookston for 22 years, has resigned that position.

Mrs. Esther Myrland has been appointed librarian at Thief River Falls, succeeding Mrs. Christina Frissell, resigned.

After three months' enforced absence, owing to illness, Miss Amy A. Lewis, librarian at Fergus Falls, is again on duty. Miss Lydia Zent, the children's librarian, took charge during this period.

Miss Grace A. F. Johnson, Wisconsin Library School, 1922, who has been first assistant and children's librarian in the Arleta Branch, Portland Library Association, since her graduation, has been appointed assistant librarian in the Public Library of International Falls.

Miss Ella T. Danielson, children's librarian at Chisholm for the last two years, has resigned to accept a position in the New York Public Library.

Miss Margaret Eaton, Virginia, who has just completed the children's course in the Cleveland Public Library, succeeds Miss Danielson at Chisholm.

Miss Gertrude Kosmoski of Owatonna, Wisconsin Library School, 1924, is to be cataloguer and general assistant in the Eau Claire (Wis.) Public Library.

Miss Agnes Johnson, Chisholm, and Miss Beatryce Finn, Hibbing, were on the steamer "Boston" which was rammed in a fog on Long Island Sound. Both fortunately escaped without injury.

Miss Mary Kimball, who has been school librarian at South St. Paul for the past three years, has resigned her position and has accepted the position of librarian at the State Normal School, River Falls, Wis.

The following persons who attended Summer School this year have received appointments as school librarians: Mrs. Amanda Anderson, Red Wing; Caroline Branae, Moorhead; Mrs. Enid Brown, Stephen; Esther C. Goudy, Aurora; Dorothy Eastman, Houston; Mrs. Ethelyn Harrison, St. Cloud; Bernice Healy, St. Louis Park; Alice L. James, Aitkin; Myrtle Johnson, Harmony; Ingrid Julsrud, Luverne; Helen Perry, Chisholm. Other appointments as school librarians which have been reported are Mrs. Marie Evans, Delano; Myrtle House, Tower.

## News From Public Libraries

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NOTE—Items of news for this column are solicited from all libraries in the state. These should be real news items, indicating some progress, or new plan which may be suggestive to other libraries. Notes should be sent to the Director of Libraries by the 15th of the month preceding each issue of the bulletin, which appears quarterly in March, June, September and December.

Buhl. The library bus has continued to make weekly visits to the locations during vacation. In seven months' time 296 cards were issued, and 4,382 books were circulated from the bus.

Carlton. A gift of 72 books was received from the Woman's Study Club.

Cloquet. The Public Library float in the Fourth of July parade received "honorable mention." A light frame, 5 ft. high, 3 ft. wide, 11/2 ft. thick, was made to represent a book. The back was slightly curved. White oil-cloth or sign canvas was tightly stretched over the frame and tacked. The corners and edges were painted blue, also lines along the front to represent the leaves. The following slogans were painted, in red, on the sides: "The Public Library," "Read More, Learn More, Earn More" (all on one side); on the other,

The Public Library is a service station to all of the people of Cloquet—and it's free! On the back, Help for everybody by the World's greatest helpers. Cloquet Public Library. The canvas was not stretched over the bottom, a boy entered the float through this opening and carried it by holding on to the frame. Another boy carried a standard, 3 ft. by 2 ft., with the slogan—"Good books are essential for good citizenship." This painted in red letters and the edges blue. The circulation for the last year was 50,624, an increase of nearly 17,000.

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Detroit. The Public Library received a gift of 135 books from a family who were leaving the city.

**Duluth.** A bird contest in the children's department during the early summer months aroused much interest among the children. One hundred and fourteen children entered the contest.

Under the sponsorship of the Duluth Art Society, Carl Rawson, a Minnesota artist, held an exhibit of paintings in the clubroom of the public library in July.

Farmington. The Public Library has been removed from the Rest Room to the Farm Bureau office.

Fergus Falls. The circulation for 1923-24 was 42,415, the largest yet attained. The library now contains about 13,000 volumes. The Phoebe Lyon Welch special collection numbers 56 volumes.

Hibbing. The South Hibbing Branch moved into larger quarters in August. A five-year lease has been taken on a building to be used for a Men's Reading Room and South Hibbing Club Room, to be opened in the early fall.

Minneapolis. The main library building is to be remodeled at an approximate cost of \$220,000. A contract has been signed with Snead & Company for book stacks to hold nearly a half million books. The stacks are to be in place by January 1st, 1925, and will fill the entire court of the present building. The space which is now being used as stack rooms will then be taken for reading rooms.

There will also be an added wing at the end which will complete the four sides of the quadrangle. The addition in the rear is to contain the working departments such as the Order Department, the Catalogue Department and the Extension Departments. Bids for this addition to the build-

ing were opened on August 22nd. Work on the new wing will begin immediately.

Minneapolis. University of Minnesota. The magnificent new library building has been completed and the library was moved the first two weeks in August.

Owatonna. Thirty-two pictures loaned by the State Art Society were on exhibition at the library in May. A vote was taken on the best picture, at 10c per vote, to purchase one for the library.

The Little Theatre of Owatonna has presented the library with \$142.49 for dramatic literature. Of this sum, \$125 will be invested as an endowment fund, the interest to be used for the purchase of dramas or books on the drama. The balance will be expended for books of that nature at once.

An endowment fund of \$100 for the children's library has been given by the Business and Professional Women's Club.

The library was redecorated during the summer.

Pine River. An entertainment given by talent largely furnished by tourists added \$42.85 to the library treasury.

Proctor. The public library at the local Y. M. C. A. has received a liberal gift of books from Mrs. C. W. Seddon, and \$100 for purchase of books from the D. M. & N. Railway Co.

Red Wing. The library at the State Training School has been removed from the Administration Building to a room in the school building, where it will be under the supervision of the principal of the school, Miss Mary Howard.

Rochester. Books have circulated from two outlying schools throughout the summer.

Under the auspices of the Rochester Arts Association, an exhibit of natural history objects borrowed from the Field Müseum of Chicago has been on display.

The library had a booth at the County Fair in August in co-operation with the County Federation of Women's Clubs. An exhibit showing the make-up of a book and examples of engraving was borrowed from the Newark, N. J., Public Library and attracted much attention. A map showing the service to the county was also shown.

St. Cloud. A new flag pole, erected on the library lawn, was dedicated on Flag Day by the various local patriotic organizations. An interesting copy of the Bible printed in Nuremberg, Germany, in 1662, has been presented to the library by Lieut. Governor Louis L. Collins and his brother.

St. Paul. The First Year Apprentice Class of the St. Paul Public Library celebrated the close of its year's work by a luncheon at the St. Paul Athletic Club. Fourteen were present, including Mrs. Jennings, the instructor, as the guest of honor.

The advanced apprentice class of ten members gave the year to the study of the backgrounds of literature from the Middle Ages to the end of the 18th century. This study was with special reference to the influences of this period of European literature on Modern English and American literature. The reading of typical masterpieces of each country and each century or period formed the main part of the course.

South St. Paul. A five-tube radio has been given to the South St. Paul Public Library by the Union Stock Yards. No definite programs will be arranged until fall, but then it is hoped to have regular radio programs for the patrons of the Library. The noon programs and the bedtime stories broadcasted by WLAG and WBAH were enjoyed up to the time these signed off.

The annual report of the Library was given to the City Council in person by the Librarian. It was based on the regular report form, but was enlarged upon as to the Library activities. A "Slice of Library" showing the cross sectional view of one afternoon at the Library was the theme of the talk. The report was received with thanks by the City Council. One notable feature of the annual report was that more usable books were given to the Library during the past year than were purchased.

Willmar. A gift of \$102 was received from the Civic Club for the purchase of an encyclopedia.

Worthington. The Public Library received a gift of 47 volumes from the private library of L. B. Parsons, which are valued at \$250.

Zumbrota. The library building, which was slightly damaged by are which

destroyed the adjoining village hall, has been redecorated, woodwork and furniture freshly varnished and windows replaced. Members of the Community Club and library board assisted the librarian in replacing the books in their proper order, scrubbing floors and rehanging pictures. The building was re-opened in July.

#### TRAVELING LIBRARY NOTES

In the June number of Library Notes and News attention was called to the new leaflet on Traveling Libraries, with some changes in library rules. At the same time a letter was sent to librarians of public libraries asking their co-operation in obtaining material for individual borrowers, and enclosing postcards for reply.

While the response was gratifying, there are still a number of libraries which have neglected to reply, many of which we feel sure would prefer to handle the reference service in their own communities.

#### ANNUAL REPORTS

Blanks for annual reports of public libraries were sent out the last of June, with the request that they be returned as promptly as possible. As most of the public libraries in the state close their fiscal year in June or July, it would seem reasonable to expect that all reports might be in by September 1st, but up-to-date reports have been received from only about two-thirds of the libraries in the state. As this is the year for the printing of the biennial report to the legislature, it is specially urged that all reports should be sent in at the earliest possible date.

Any librarian who has failed to receive her blanks is asked to notify the Library Division at once.

"Every book presents itself to its student either as a body of knowledge which he may believe, or as a law which he may obey, or as an inspiration and an influence which may tell upon his spiritual nature. You cannot picture to yourself any other kind of approach and offer which a book can make to him who takes it up to read it."

PHILLIPS BROOKS.

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### SCHOOL LIBRARIES DEPARTMENT

#### MINNESOTA EDUCATION ASSOCIATION Library Section.

Time: Friday, November 7, 1924.
Place: St. Paul Central High School.

Morning Session:

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9:30-9:45. Short business meeting.

9:45-10:45. News from the field.

Northern—Miss Helen Farr, Teachers' College, Bemidji.

Central—Miss Edith Grannis, Teachers' College, St. Cloud.

South Central—Miss Harriet Van Buren, Mankato Public Library.

Southeast—Mrs. Claude Perkins, Pine Island School and Public Library.

Northwest—Miss Minnie Leavitt, Thief River Falls School System.

Western-

Northeastern—Miss Mabel J. Lyons, Range District.

Miss Alma Penrose—Minneapolis and St. Paul.

Miss Harriet A. Wood—Library Division, Department of Education.

10:45-11:15—Literature in the Elementary School from the Teachers' Viewpoint, Georgina Lommen, Moorhead Teachers' College.

11:15-12:30—The Study Hour and the Library.

Miss Elizabeth Scripture, John Marshall High School, Minneapolis.

Miss Constance M. Logue, Coleraine High School.

Miss Beatryce A. Finn, Hibbing School System.

Discussion.

Exhibits.

Luncheon served at the High School. Afternoon Session—2:00-4:00.

Report of the Nominating committee.

2:00-2:20-Poetry for Children.

Miss Harriet Beale, Mankato Teachers' College.

2:20-3:00—Pleasures and Pit Falls of Home Reading.

Miss Anna Dickson, St. Paul Central High School.

3:00-4:00—Address—Speaker to be announced.

Northeastern Division, Hibbing, Oct. 10.

Miss Mabel J. Lyons—Eveleth—Chairman.

Miss Beatryce Finn—Hibbing—Secretary.

Address—"Library Aids for English Departments—Miss Martha Wilson—Lincoln Library—Springfield, Ill.

Address—"Children's Book Week and its Possibilities"—Miss Della McGregor— St. Paul.—(Miss McGregor is brought to the Range by the Range School Library Club.)

Class Demonstration in the Care and Use of Books.

Informal Discussion.

Election of Officers.

Luncheon for the Range School Library Club will be served at the Androy Hotel at 12 o'clock Friday, October 10. An invitation is extended to all interested in library work. The library program will be of interest to all English and Reading teachers. There will be two exhibits of books, one for Book Week and one of children's books.

#### RURAL SCHOOL LIBRARIES

The rural school library program is established on an excellent basis due to the possibility of using the Institutes and the Teacher Training Departments in high schools to prepare the rural teacher for her library work.

This year at the County Teachers' Institutes, library work will be approached from an entirely different angle, that of a study of children's reading and material in rural school libraries. This study will be carried out in every county where the county superintendent and teachers wish to have it done. We shall mimeograph all the necessary material and send the supply for the county at least three weeks before the institute. Teachers will be more interested and it will greatly strengthen the work, if each teacher has a definite responsibility, and does something which applies to her particular school or problem. We believe, too, that this study, as well as a definite attempt to assist teachers with individual problems, will do much to help orientate young teachers in their new situation.

#### A Study of Children's Reading in Rural Districts, and Material in Rural School Libraries.

I. Purpose of the study:

- To ascertain the type of books which are in our rural school libraries, and the proportion which each class bears to the whole.
- To get some definite knowledge of what our children in the country are reading.
- To follow up the library instruction which has been given during the past three years, and give additional help as needed.

II. Method of procedure:

- A copy of the letter (Sheet 1)
  will be sent to each teacher in the
  county from the county superintendent's office at least two weeks
  before the teachers' institute. A
  letter from the county superintendent, the official call to the institute, may accompany this letter.
- During the institute teachers will
  be given help as needed, in classifying the books, and working out
  the information asked for on
  Sheets II and III. (These should
  be kept in the county superintendent's office until institute
  time.)
- Results will be summarized by the instructors, and it will be possible to present some of the conclusions to the teachers before the close of the session.
- When the results are obtained for the counties they will be assembled and tables and graphs will be made showing the results for the state.

#### III. Conclusions:

I believe the study will give valuable help and information:

1. To the teachers:

They will become better acquainted with material in their own libraries. They will get help in classifying and organizing their material for use and will better understand the reasons for this classification. They will see where they are short and can order books so as to get balanced lists. They should, as a result of the study, be able to direct chil-

dren's reading more intelligently.

To county superintendents:

Library orders can be checked and approved with some definite information and standards in mind. More intelligent and helpful advice can be given to school boards and teachers in connection with books—the most important equipment of the school.

 To the supervisor of school libraries and rural school inspectors:

Statements now made about library material and children's reading in our rural districts, are either personal opinion or estimates. We need to know in order to proceed intelligently. Standards for an average rural school library can be worked out, as, what proportion of the whole should be 028 books, what part reference material, what part poetry, what part fiction. This should be useful in every county of the state.—ANNA SWENSON, Rural School Inspector.

#### LIBRARY WORK IN A RURAL SCHOOL

Can a rural teacher crowd in library work along with her numerous and varied duties of teaching regular classes to eight grades, serving hot lunches, teaching sewing, manual training, agriculture, basketry, Boys' and Girls' Club Work, and preparing an elaborate exhibit for the County Fair? How and when this library work shall be done depends upon the teacher herself; however, I know that it can be accomplished.

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My first plan was to teach the children how to take care of their books. This was entirely new to these pupils who had abused both their text and library books. My instructions included opening of a new book, use of book covers, and now to keep the book clean by placing paper between the fingers and the book. In teaching book mending I used torn pages and discarded books. Thus I was able to instruct them in the correct use of onion skin, bond strips, and cloth binding for hinges.

The next problem was to get the children interested in reading. Of course, Indian and adventure stories were drawn often, but every child shunned "Swiss Family Robinson," travel stories, and those in the

non-fiction division. By reading a few pages from these books and stopping at an interesting place, the children fairly clamored for the book in order to read it themselves. Oral reviews as a language or reading lesson have helped to stimulate outside reading. Another way to increase interest in books is to let other pupils read the written reviews which we use as a language lesson once a month. By reading another's sincere re-action to a book the pupil becomes interested and often requests the book. Now they have become so eager to read that I have difficulty in finding time to change their library books. Before school each Monday morning I allow the pupils to change their books. By having a definite schedule, it is easier to keep track of the overdues.

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Besides our books, we also circulate a large number of magazines which are sent to us from the Two Harbors School Library. The record of circulation is kept by the pupils themselves by putting their names, name of the magazine drawn, and the date in a notebook. Magazines may be kept for a week; the student draws a line through his name when the magazine has been returned. At first I used the old magazines for seat work in the primary grades; now I give them to the pupils, who take the magazines home for father, mother, older brother and sister to read. This last plan is by far the best one since this is a Scandinavian community with very few English newspapers or magazines in the homes.

Reference books for use in language, geography and history are drawn from the Two Harbors School Library. When we are through with these books, they are sent back and I select others. In this way these children secure a variety of outside information. When one considers the homes from which they come, it is indeed essential that they are properly directed in informational and recreational reading.

Library lessons on the use of the unabridged dictionary, encyclopedia, and the World Almanac were taught in 6th, 7th and 8th grades during language periods. After the children had worked out the problems based on these lessons, I gave them a written test on the work. These lessons have been a great help to me, because the children are now independent in the use of these reference helps.

Sometimes my progress was slow; there was a wide gap between my vision of what could be done in a rural school and the real work. But I have kept my vision and now after three years, I can see results of my work in the school and also in the community.

VIRGINIA LYNCH, Teacher, Larsmont School (one of the 16 rural schools of Independent District No. 2, Two Harbors.)

#### FAVORITE BOOK CONTEST

That children's taste in literature can be trusted was proved during Children's Book Week, when a voting contest was conducted to determine Central High School's Favorite Book. The contest was managed by the Freshman English classes with the aid of the librarian. Committees of students elected by their fellow classmates prepared ballot boxes, gay with pictures illustrating books and for the four days of the contest went from room to room collecting and counting votes.

The first day was devoted to the Freshmen. Each Freshman English class was visited by the tellers. Ballots were distributed. Students were asked to write the author and title of their favorite book and deposit the vote in the ballot box without signing their names. Advance notice had been given and students were prepared to vote promptly. All books receiving more than five votes were posted in the School Library on an attractive poster prepared for the contest by the Commercial Art Class.

The results of the Freshman vote were as follows:

- 1. Call of the Wild.
- 2. Treasure Island.
- 3. Little Women.

The Sophomores voted on the second day with the following results:

- 1. Call of the Wild.
- 2. Little Shepherd of Kingdom Come.
- 3. Crisis

The Juniors surprised us on the third day by giving for their favorite books the following:

- 1. David Copperfield.
- 2. Tom Sawyer.
- ( Tale of Two Cities.
- Call of the Wild.

The Senior vote was more scattered. Many books received ten ballots and the total vote selecting the first three choices was small. The result was:

- 1. Three Musketeers.
- Tale of Two Cities.
   (Last of the Mohicans.
- 3. Call of the Wild. Covered Wagon.

Many amusing ballots were cast-one child voting for his bank book, another, for Little Women by Jean Stratton Porter, yet another for Penrod and Sam by Mark Twain. Three children voted for the dictionary. Fifteen children declared themselves for poetry, six of these ballots being cast for Scott's Lady of the Lake. Shakespeare received thirteen votes with Romeo and Juliet first and Hamlet as second choice. Only eight students gave the Bible as their favorite book. Biography was not forgotten, although the story book, of Several students course, predominated. were devoted to books on radio and Slosson's Creative Chemistry received eleven votes from the Senior Class.

The total vote for all four classes follows:

- 1. Call of the Wild.
- 2. Treasure Island.
- 3. Tom Sawyer.

A downtown book store became interested in our contest and very generously presented the Library with a most attractive illustrated edition of Call of the Wild. The interest aroused in books far surpassed preceding years when displays have been prepared in the Library and the demand for books far exceeded our supply.

MARGARET R. GREER, Librarian, Central High School, Minneapolis.

#### LIBRARY INSTRUCTION IN HIGH SCHOOLS

#### Library Lessons.

The Minnesota English Course of Study provides for a minimum of fifteen lessons for all students in the use of books and libraries, ten to be given to freshmen and five to juniors. Credit for these lessons is included in the regular English credit for the days spent on library problems.

It is highly desirable for any teacher or librarian attempting to give library instruction to make definite preparation for the work.

A number of excellent aids for the library instructor may be found on the School Library Lists.

Correspondence courses are offered by the Gaylord Brothers, Syracuse, New York, conducted by Miss Martha Wilson, formerly of Minnesota; and also by the Extension Division of the University of Wisconsin, Madison.

At the University of Minnesota library courses are given both during the regular sessions and the summer school.

#### Special Course in Library Methods.

In a few schools having trained librarians and adequate equipment a Special Course of Training in Library Methods is offered, in addition to the Library Lessons for all students, to those who are looking forward to taking professional library training in college. It is a college preparatory course and is not intended to fit high school students for library positions. Only those students showing special aptitude should be admitted to this class.

The State Board of Education adopted a recommendation at its August meeting that all library instruction should be made a part of the four-year English course and not given separate credit. As the minimum standard in English is 3½ credits, this would allow a ½ credit course in Library Methods for those specially interested.

#### NEWS FROM SCHOOL LIBRARIES

(Items for this column are urgently requested from all school libraries and public libraries doing school work. Pass on your ideas).

Buildings and Equipment.

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The building program has increased the number of adequately equipped school libraries. Among the most notable is the Hibbing High School. It has one-way tables, being the only school in the state thus equipped. The comments of the students are favorable to this plan but it requires a great deal of space. St. Paul is putting very attractive library rooms into its Junior High Schools and Grade buildings. These have the very best equipment. The John Marshall High School Library in Minneapolis is especially attractive and will be a great influence because it is located so near the University that it will be available as a field of practice for the students in Library Science at the College of Education.

Cloquet. Vacation reading lists were given the grade students on the last day of school. On one side was a list of twenty books suitable for the grade for which the list was intended. On the reverse side of the list was a letter addressed:

"Boys and Girls:

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"You are invited to join the Reading Circle of the Cloquet Public Library. On the other side of this bookmark is a list of books which you should know.

"Choose your book, read it carefully, write a short account of it and bring it to the library. You will be given a certificate when you have written a satisfactory review of ten books during the vacation.

"The name of each member of the Circle will be posted on the bulletin board and a gold star will be added when an acceptable book report is given."

Contract Plan and Traveling Library Systems. Through the contract plan the oneroom rural schools and small town schools are being cared for in several counties. The Unorganized District in Koochiching County has a contract with the International Falls Public Library that has been most successful. The circulation in the county was over 10,000. The number of schools having contracts with the Hennepin County Library grows steadily, Robbinsdale and Minnewashta being the most recent. Red Wing School System has recently made a contract with the public library. Traveling Library Systems are operated in the Unorganized Districts of St. Louis and Lake of the Woods Counties by the County Superintendents.

Minneapolis. The Public Library is organizing a School Department under the direction of Miss Mary Tawney, who has been in charge of the instruction in the use of books in the grades and junior high schools for the past two years. The instructional work, the school stations, of which there are now ten, and the classroom libraries will be under this department.

A new branch in the Lincoln Junior High School will be opened this fall. This will make the fourth Junior High School Library operated by the Minneapolis Public Library. A new station will be opened in the Willard Grade School; several other rooms in school buildings in which there have heretofore been library stations in small and inconvenient quarters are being remodeled.

New Ulm. The library quarters have been enlarged during the summer to include the room formerly used as the superintendent's office. The opening between the two rooms will be enlarged, so that supervision of both rooms by the librarian will be possible.

Owatonna. The Little Theatre made a gift of \$50 to the high school library fund for dramatic literature.

St. Paul. The School Division has kept open sixteen school branches during the summer with a larger circulation than ever before. Plans are progressing for the equipment of the Randolph Heights and Tilden School libraries with Library Bureau furniture. The Merriam Park Library, in a building adjoining the Longfellow School, is developing so that it has been decided to keep it open during the two or three weeks of late summer when the other school branches close.

The summer school students have made more use of the Teachers' Collection than heretofore and the circulation of these books was 60 per cent more this July than last.—E. R.

#### HIGH SCHOOL LIBRARY LISTS

The new edition of the High School Library List is nearly complete and we expect to send it out in the fall. It includes the important reference books and home reading books mentioned in the various syllabi but not books on pedagogy for the teachers.

Books for the High School Library, compiled by Jessie Gay Van Cleve of the Booklist staff, under the supervision of a joint committee of the N. E. A. and the A. L. A., has been published by the American Library Association at \$1.75.

Contains 1,570 titles, arranged by classes; fully annotated; indexed by author, title and subject. Indicates useful pamphlets and government documents.

This companion volume to the Graded List of Books for Children will prove a useful tool for reference and selection in any library.

# AIDS FOR SCHOOL LIBRARIANS School Libraries Second edition revise

School Libraries. Second edition revised. Cambridge, Mass. Library Bureau, 1924. 40 p. illus. Free on request.

The rapid progress in school library development is clearly set forth through the illustrations in the new edition of "School Libraries," just issued by Library Bureau. It also reveals how well thought out were the school library standards first worked out under the guidance of Miss Mary E. Hall, Librarian of the Girls' High School Library, Brooklyn, N. Y. This Library, which was truly the forerunner in right ideas for school libraries, has set the example for countless others in new school buildings, scattered all the way from California to New England.

Seventeen and the Reference Librarian.

Lucile F. Fargo. A. L. A. 15c (in stamps).

Readable article on high school library work, reprinted from the Educational Review. May be borrowed from the Library Division.